

FORM – R

(See rule 30)

APPLICATION FOR COMPOUNDING OF OFFENCE BY AN EMPLOYER

To.

The Compounding Officer.

Office Address.

**Subject: Request for compounding of offence/s.**

**Reference: Inspection memo dated .....**

Dear Sir,

This is to inform you that the local areas Facilitator visited and inspected our establishment on -----(date). He had pointed out certain breaches of the Gujarat Shops and Establishments (Regulation of Employment and Conditions of Service) Act, 2019 (Guj. 4 of 2019) and the rules made there under during his inspection and an inspections memo as referred above was issued to us. We have received a notice dt.----- for compounding of the offence by the authority.

We are willing and request you to compound all the offences mentioned in the inspection memo. or to compound only the following offences mentioned in the inspection memo.

Sr. No.	Section / Rule	Description of offences in short

You are, therefore, requested to compound the above offences. We will deposit the amount of fine fees as decided by you within the time mentioned in the order passed by you.

I/We am/are aware that if we failed to pay the fine in stipulated time we will be liable for additional fine as per the provisions of the Act and prosecution may also be launched against us in the Court of Law.

Date : Name and Signature of the Proprietor/ Partner/  
Director or Authorized Representative Name and Address  
Place : of the Establishment with Seal.